

# Rolling Actions Log

## Education, Children and Families Committee

23 January 2024

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	22.09.22 (Council)	<a href="#">Motion by Councillor Miller – Bikeability in all Primary Schools</a>	<p>To call for a report to the Education Children and Families Committee within 2 cycles outlining the path to 100% Bikeability for Edinburgh’s primary schools, including but not limited to:</p> <p>a) Support for Active Schools to promote Bikeability uptake by schools not currently offering both Level 1 and 2. Work with Head Teachers and Active Schools to identify any barriers to uptake and</p>	Executive Director of Children, Education and Justice Services	June 2024		<p><u>January 2024</u></p> <p>Further update will be provided to members for June committee</p> <p><u>November 2023</u></p> <p>Kept open to enable further updates from provision in schools</p> <p><u>September 2023</u> A briefing will be circulated to the elected members on the committee.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>providing recommendations on ways to address these.</p> <p>b) Methods for re-communicating the scope and the benefit of the free offer to schools “</p>				<p><u>January 2023 Update</u></p> <p>Report was submitted to Committee on 31 January 2023.</p> <p>Committee approved the report recommendations and the Green Group addendum specifically “further welcomes the intention to work with primary schools who have not been delivering Bikeability, particularly from lower SIMD areas, to identify solutions and to report back to the first meeting of the Committee after Summer</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							recess on progress, including an update on the work with third party organisations.
2	27.10.22 (Council)	<a href="#"><u>Motion by Councillor Hyslop – School Bicycle Storage</u></a>	Requests a report to be submitted to Education, Children and Families Committee, to be referred to Transport and Environment Committee within 3 cycles which outlines potential targets for increasing the uptake of cycling, scooting and skating to school in the City and strategies to meet them. The information to be detailed in the report was included in the approved motion.	Executive Director of Place	February 2024		<u>January 2024</u> Officers are currently preparing a briefing note for Education, Children and Families and Transport and Environment Committee members on Scholl Bicycle Storage.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
3	15.11.22	<a href="#"><u>Attainment in the Broad General Education in Edinburgh Primary and Secondary Schools 2021-22</u></a>	<p>1) To note the update regarding the position in educational attainment in Edinburgh primary and secondary schools within the Broad General Education for session 2021-2022.</p> <p>2) To agree the next steps as outlined in section 5 of the report.</p> <p>3) To agree to receive further annual reports on attainment and improvements in performance.</p> <p>4) To agree to an update on the Council's Literacy Strategy Review in two cycles.</p> <p>5) To agree to an update on the Thematic Review of Literacy</p>	Executive Director of Children, Education and Justice Services	<p>April 2023 (Action 4)</p> <p>August 2023 (Action 5)</p>		<p><b>Recommended for Closure</b></p> <p><u>November 2023</u></p> <p>Workshop being arranged with members.</p> <p><u>September 2023</u></p> <p>Agreed to keep this Action open on 05.09.23 as a workshop is being organised.</p> <p><u>September 2023</u></p> <p>members workshop to be arranged for September</p> <p><u>June 2023</u></p> <p>Literacy update in the Business Bulletin for this meeting, and the Senior Phase</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			Across Learning in four cycles.				Attainment Report went to April 2023 Committee. <u>April 2023 Update</u> Item 4 - Literacy Strategy will be written once the results of the review are collated and analysed, further detailed update in the Business Bulletin.
4	15.11.22	<b>Motion by Councillor Davidson – Internet Safety</b> ( <a href="#">see agenda</a> )	Committee therefore requests a report to Education, Children & Families within 2 cycles containing the following: <ul style="list-style-type: none"> <li>The current guidance given to schools/headteachers and parents/carers on expectations regarding</li> </ul>	Executive Director of Children, Education and Justice Services	April 2024 (report)		<u>November 2023</u> Further update in the November Business Bulletin on Internet Safety. <u>September 2023</u> To agree to keep Action 7 open on 05.09.23 – Motion by Cllr Davidson –

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>education on digital safety and risk management.</p> <ul style="list-style-type: none"> <li>• What initiatives are being carried out in relation to promoting internet safety education in schools and any examples of good practice or innovative ideas that could be spread more widely.</li> <li>• The outcome of further consultation with the various youth representative bodies in the city in order to ensure that children and young people's voices are being considered in this process and their needs identified.</li> <li>• A timeline for rolling out further support and education during the rest</li> </ul>				<p>Internet Safety to provide a further briefing</p> <p><u>September 2023</u> further update on digital literacy in September Business Bulletin</p> <p><u>June 2023</u> Update included in the Business Bulletin for this meeting.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			of the current academic year and how this will be integrated into standard practice from 2023/24 academic year onwards.				
5	31.01.23	<a href="#">Teams Around the Learning Communities</a> – report by the Executive Director of Education and Children’s Services	<ol style="list-style-type: none"> <li>1) To approve proof of concept case studies in the Liberton and Craigroyston learning communities.</li> <li>2) To agree that a follow-up report on the proof of concept case studies be provided for Committee before the end of 2023.</li> </ol>	Executive Director of Children, Education and Justice Services	January 2024		<u>January 2024</u> Update in the business bulletin
6	31.01.23	<a href="#">Bikeability in Primary Schools</a>	<ol style="list-style-type: none"> <li>1) To note the update report and the progress</li> </ol>	Executive Director of	June 2024		<u>January 2024</u>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		– report by the Executive Director of Education and Children’s Services	<p>made on the delivery of bikeability in primary schools.</p> <p>2) To note the challenges faced by some schools and the various solutions available to overcome them.</p> <p>3) To agree to receive a further progress update at the end of the academic year.</p> <p>4) To note that only about half of primary schools deliver level 2 bikeability and the barriers to schools delivering bikeability outlined in the report.</p> <p>5) To endorse the intention to re-establish the Active Travel Working Group.</p>	Children, Education and Justice Services			<p>Further update will be provided to members for June committee</p> <p><u>September 2023</u> Briefing was provided for the elected members.</p>



No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>6) To welcome the appointment of a dedicated part-time cycling officer who has obtained funding to support their work.</p> <p>7) To further welcome the intention to work with primary schools who have not been delivering bikeability, particularly from lower SIMD areas, to identify solutions and to report back to the first meeting of the Committee after Summer 2023 recess on progress including an update on the work with third party organisations.</p>				
7	27.04.23	<b>Rolling Actions Log – Action 25</b>	To note that Internal Audit were reviewing this issue and that a report would be	Executive Director of			<b>Recommended for Closure</b>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		<b>- Technology in Education</b>	submitted to GRBV Committee; to request a further update to this committee on the performance of technology in Education.	Corporate Services			This report has now been to GRBV <u>September 2023</u> The report has been to GRBV on 1 <sup>st</sup> August 2023 as part of the audit report update and will also be referenced in the Digital Services update at GRBV on 31 <sup>st</sup> October.
8	27.04.23	<b>Business Bulletin – GME Secondary School, Speech &amp; Language Therapy Service and Active Schools</b>	<p>1) Agree that the GME Secondary School Site Review is included on the agenda for discussion at the next meeting of the GIG.</p> <p>2) <u>To agree to provide a written briefing to members on the Speech and</u></p>	Executive Director of Children, Education and Justice Services			<p><u>January 2024</u> Item 1.2 Briefing has been circulated to elected members</p> <p><u>September 2023</u> Decision 2) - briefing to be</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>Language Therapy Service.</p> <p>3) To note that a Thematic Review of Active Schools was planned and that a report back on the outcomes would be submitted firstly to the Consultative Committee with Parents and thereafter to this Committee.</p>				<p>circulated to members</p> <p><u>June 2023</u></p> <p>Decision 3) - update is included in the Business Bulletin for this meeting.</p>
9	27.04.23	<a href="#"><u>Learning Estate Update – 2022 Based School Roll Projections and Secondary Capacity Review</u></a>	1) That a review of the Council’s secondary school capacity methodology is underway and the intention to return a report to Education, Children and Families Committee in June 2023 detailing the review’s outcomes.	Executive Director of Children, Education and Justice Services	Ongoing Update coming in April 2024		<p>April 2024 – update report on school roll projections and school capacity</p> <p><u>September 2023</u></p> <p>To agree to keep open this action open on 05.09.23</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			2) Committee requests that Officers report back to the June Committee meeting outlining more detailed actions proposed for the 7 Primary schools (Appendix 1(a)) and 9 Secondary schools (Appendix 1(b)) that are projected to exceed capacity within the next 2 years.				as a report will come to the next committee with school roll projections.  <u>September 2023</u> Briefing note circulated.  <u>June 2023</u> A briefing is being prepared and will be circulated to members before committee.
10	27.04.23	<a href="#"><u>Early Years Partner Provider – Hourly Rate for Funded Early Learning and Childcare and</u></a>	To request a full report back to Committee in December 2023.	Executive Director of Children, Education and Justice Services	January 2024		Report on January Agenda

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		<a href="#"><u>Cross Boundary Places</u></a>					
11	27.04.23	<a href="#"><u>Policy for the Transition from Children to Adult Services</u></a>	<p>1) Notes the request from the Policy and Sustainability Committee asking for a further report in 2 cycles providing an update on the policy and addressing the issues raised by members including why the policy had not been updated before now, the impact not having an updated policy had had on young people affected and consultation with young people making the transition and that this report should be circulated to members of the Education, Children and Families Committee.</p> <p>2) To request a report on the implementation at the scheduled September 2023</p>	Chief Officer, Edinburgh Health and Social Care Partnership	November 2023		<p><b>Recommended for closure</b></p> <p><u>November 2023</u></p> <p>On agenda for November 2023</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			meeting of the Education, Children and Families Committee.				
12	27.04.23	<a href="#">Health and Wellbeing Update</a>	<p>1) To arrange a standalone briefing session for Committee members on health and wellbeing.</p> <p>2) To provide a Business Bulletin update on provision of defibrillators in schools.</p>	Executive Director of Children, Education and Justice Services	<p>Date tbc</p> <p>June 2023</p>		<p><u>January 2024</u> Workshop/briefing session date being arranged for elected members date tbc</p> <p><u>June 2023</u> A workshop will be arranged with members. Defibrillator update in the Business Bulletin for this meeting.</p>
13	27.04.23	<a href="#">Behaviours of Concern</a>	To request a follow-through report within 18 months.	Executive Director of Children, Education	December 2024		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
				and Justice Services			
14	04.05.23 (Council)	<a href="#"><u>Motion by Councillor Mattos Coelho – Make Public Sexual Harassment Illegal Campaign</u></a>	<p><b>Extract from motion with actions:</b></p> <ol style="list-style-type: none"> <li>To request that the Executive Director of Corporate Services work with trade unions through the joint consultative forum to explore actions to raise awareness and reduce these behaviours through staff networks.</li> <li>To also request that the Executive Director of Children, Education and Justice Services works to identify further actions through schools to equip teachers and parents with the necessary tools to teach children from P1 to S6 that harassment is not acceptable to tackle it</li> </ol>	Executive Director of Corporate Services  Executive Director of Children, Education and Justice Services	April 2024		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			across society within five cycles.				
15	06.06.23	<a href="#"><u>Business Bulletin - Literacy Thematic Review</u></a>	To request a further update regarding curriculum work for digital literacy of children and young people in the next Business Bulletin.	Executive Director of Children, Education and Justice Services	January 2024		Report on January Agenda  <u>November 2023</u> Update in the Business Bulletin
16	06.06.23	<a href="#"><u>Business Bulletin - Internet Safety</u></a>	Officers to explore an appropriate landing page on the Council website for strategic documents and integrated impact assessments.	Executive Director of Children, Education and Justice Services	April 2024		Further update to follow  <u>November 2023</u> Update in the Business Bulletin
17	06.06.23	<a href="#"><u>Business Bulletin - Active schools Thematic Review</u></a>	To invite Sport Scotland to make a presentation to a future meeting of the committee about Active Schools.	Executive Director of Children, Education and Justice Services	tbc		



No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
18	06.06.2023	<a href="#">Energy in Schools Annual Report</a>	<ol style="list-style-type: none"> <li>1) Officers to provide information on mitigation measures in place for each school to understand the totality of energy use across the learning estate.</li> <li>2) A report on reducing the standardised set point from 19°C to 18°C in schools to be brought to committee</li> </ol>	Executive Director of Place	January 2024		<p><b>Recommended for closure</b></p> <p>Briefing was issued to members.</p>
19	06.06.2023	<a href="#">Pathways</a>	Members briefing to be prepared regarding actions to support the 3.9% of young people who do not have a positive destination post school.	Executive Director of Children, Education and Justice Services	November 2023		<p><b>Recommended for closure</b></p> <p><u>November 2023</u></p> <p>Update in the Business Bulletin</p>
20A	01.06.23 (Council)	<b>Motion by Councillor McFarlane – Time for</b>	<ol style="list-style-type: none"> <li>1) To agree that the working ambition of the council should be towards a 100%</li> </ol>	Executive Director of Children, Education	January 2024		<p><u>January 2024</u></p> <p>Included in the Promoting Equality</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		<b>Inclusive Education</b>	<p>completion rate of the Scottish Government's Stage 1 and Stage 2 national professional City of Edinburgh Council - 1 June 2023 Page 8 of 24 learning among Edinburgh's primary and secondary teachers.</p> <p>Additionally, Council agrees to commit to publishing our progress towards meeting the national expectation annually alongside the percentage of primary and secondary teachers who have completed Stage 1 and Stage 2 of the CPD pathway</p>	and Justice Services			Report - January Committee

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>to the Education, Children and Families Committee</p> <p>2) That appropriate officers should engage directly with TIE with a view to working with them to host a launch event for the lgbt education.scot national platform in the City Chambers emulating the success in other Local Authorities and engaging the city's headteachers, heads of department and council education officers with the opportunities that this can bring.</p> <p>3) A report to Committee detailing</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>progress and efforts to date in rolling out LGBT+ inclusive education in Edinburgh identifying any challenges encountered thus far and potential solutions to overcome them. This should also include additional third sector work in this sphere such as LGBT+ Youth Scotland's Charter programme.</p> <p>4) Included in the report: A prospective timeline or work programme looking to achieve or near achieve the aspiration of 100% of primary and secondary teachers</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>progressing through Stage 1 and Stage 2 of the national professional learning.</p> <p>5) To consider in the report: Whether it may be appropriate to embed an LGBT+ Inclusive Education Action Plan within Edinburgh's Education Improvement Plans.</p>				
20B	06.06.2023	<a href="#"><u>Motion by Councillor Davidson – LGBT Youth Scotland Report</u></a>	To add to the report requested at Action 36A above: an update on uptake of the charter, current policies around LGBT inclusion in Edinburgh schools and the prevalence of homophobic and transphobic incidents.	Executive Director of Children, Education and Justice Services	January 2024		Included in the Promoting Equality Report -January Committee

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
21	06.06.2023	<b><u>Motion by Councillor Davidson – Free Food Provision in Schools</u></b>	A report in one cycle outlining the current challenges with the procurement process and what solutions could make food easier to obtain in a more cost effective way.	Executive Director of Children, Education and Justice Services	September 2023		<b>Recommended for Closure</b>  <u>September 2023</u> On the agenda for this meeting
22	22.06.23 (Council)	<b><u>Family Swim Sessions in Braidburn Pool</u></b>	<p>1) Officers in concert with Edinburgh Leisure officers, will investigate further sources of income to ensure longer term sustainability, including the option of a charging regime for parents and will bring back a report to Committee within 3 cycles.</p> <p>2) Officers to provide a Business Bullitem Update in 2 cycles.</p>	Executive Director of Children, Education and Justice Services	<p>Business Bulletin Update – January 2024</p> <p>Further Actions – January 2024</p>		<p><u>January 2024</u></p> <p>Position statement has been prepared for consideration by the Executive Director and Service Director</p> <p><u>November 2023</u></p> <p>Funding has been awarded for the sessions to continue at Gracemount as instructed by full council. A project</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>3) Officers to continue to investigate the resumption of ASN swimming sessions at Braidburn School in order to cater for those children and families coping with the most severe and complex disabilities and will bring back a report to the Education, Children and Families Committee within 3 cycles including full details of the relevant financial, H&amp;S and staffing issues that have been identified and how these will be overcome.</p>				<p>group has been set up to look at future provision.</p> <p><u>September 2023</u> Discussions are ongoing with Edinburgh Leisure</p>
			4)				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
23	05.09.23	<a href="#">Business Bulletin</a>	<ol style="list-style-type: none"> <li>1) To circulate a briefing note on Early Years Change Programme</li> <li>2) A timetable of meetings will be put in place for the Gaelic Implementation Steering Group meetings.</li> <li>3) To circulate a briefing note on the Holiday Hub Provision.</li> </ol>	Executive Director of Children, Education and Justice Services	November 2023		<u>November 2023</u> Gaelic Implementation Steering Group: Committee Services setting date with officers and members for late November.
24	05.09.23	<a href="#">Quality Improvement and Scrutiny Update</a>	Officers to share reports on individual schools with ward members.	Executive Director of Children, Education and Justice Services	Ongoing		<b>Recommended for closure</b> <u>November 2023</u> These will be referenced in the report on November agenda
25	05.09.23	<a href="#">Standards &amp; Quality Report</a>	Officers to provide information relating to the	Executive Director of	November 2023		<b>Recommended for Closure</b>



No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		<a href="#"><u>and Education Improvement Plan</u></a>	level of provision of musical instrument tuition across the school estate.	Children, Education and Justice Services			<p><u>January 2024</u></p> <p>Briefing was circulated to members</p> <p><u>November 2023</u></p> <p>A briefing will be circulated to elected members.</p>
26	05.09.23	<a href="#"><u>Community Access to Secondary Schools – Transfer of management of non-sport lets to Edinburgh Leisure</u></a>	<p>1) To request an update report in 6 months detailing level of access by community groups and performance of sport and non-sport lets within secondary schools.</p> <p>2) To provide an update at the November Committee about Edinburgh leisure</p>	Executive Director of Children, Education and Justice Services	April 2024		Item 2 Link to the report that went to P&S Committee 24 October <a href="#"><u>7.10 Edinburgh Leisure - real living wage - FINAL.pdf</u></a>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			and paying living wage.				
27	05.09.23	<a href="#"><u>Revenue Monitoring 2023/24 – month three report</u></a>	1) A further update report to be provided to Committee later in the year on the month six position.	Executive Director of Children, Education and Justice Services	April 2024		
28	05.09.23	<a href="#"><u>Active Schools Thematic Review Findings</u></a>	<p>1) Officers to provide more details on registration system to the next committee meeting.</p> <p>2) To issue a briefing note about the active schools offer in each school.</p>	Executive Director of Children, Education and Justice Services	November 2023		<p><b>Recommended for closure</b></p> <p><u>November 2023</u></p> <p>Item 1 - Update in the Business Bulletin</p> <p>Item 2 – Active Schools Offer was circulated to elected members 31 October 2023</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
29	05.09.23	<a href="#"><u>Free Food Provision in Schools - Response to motion by Councillor Davidson</u></a>	Officers to provide details on monitoring purchase cards to members.	Executive Director of Children, Education and Justice Services	January 2024		<u>January 2024</u> Information on purchase cards was shared with elected members.
30	05.09.23	<b>Emergency Motion by Councillor Griffiths – RAAC in Schools</b>	<p>1) The Convener /Council Leader to urgently write to Scottish Government Cabinet Secretary for Education &amp; Skills &amp; COSLA and UK government to request their intervention, support and resources to ensure a plan to respond to RAAC</p> <p>2) To circulate an urgent briefing note to all elected members within the next week on the number of</p>	Executive Director of Children, Education and Justice Services	November 2023		30.2 Closed – 7.11.23

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			schools and other council buildings in Edinburgh affected.				
31	28.09.23 (Council)	<a href="#">Motion by Councillor McKenzie – Early Years</a>	A report to be presented to November Committee outlining potential changes to services as a result of proposed Scottish Government budget cuts.	Executive Director of Children, Education and Justice Services	November 2023		<b>Recommended for closure</b> <u>November 2023</u> Report on the November agenda.
32	28.09.23 (Council)	<a href="#">By Councillor Faccenda - Edinburgh School Uniform Bank</a>	A report to be brought to Education, Children and Families Committee in two cycles detailing current clothing grant uptake and arrangements for uniform banks in schools.	Executive Director of Children, Education and Justice Services	January 2024		<u>January 2024</u> Update in the business bulletin which has been shared with Cllr Faccenda
33	7.11.23	<a href="#">Business Bulletin</a>	1) Demographic information about Community Payback participants to be shared with members. Community Payback Projects and further	Executive Director of Children, Education and Justice Services	January 2024		<u>January 2024</u> Workshop being proposed for members on the 26 January

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>information about the service to be shared with members through a workshop.</p> <p>2) Item 27 – the number of young people making up the 3.9% that are not in a positive destination to be shared with members.</p>				
34	7.11.23	<a href="#"><u>Outdoor Learning – Benmore and Lagganlia Outdoor Centres</u></a>	Officers to provide further information about cost of third-party providers in comparison with in-house provision	Executive Director of Children, Education and Justice Services	January 2024		Briefing circulated to members 17.01.24
35	7.11.23	<a href="#"><u>Quality Improvement and Scrutiny Update</u></a>	Officers to provide a briefing summarising the Capacity and Risk Register.	Executive Director of Children, Education	March 2024		Briefing being prepared.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
				and Justice Services			
36	7.11.23	<a href="#"><u>Commissioning and Contract Management Update</u></a>	To update appendix 1 extract of the contract register, Children, Education and Justice Services to committee following consideration of contracts.	Executive Director of Children, Education and Justice Services	April 2024		
37	7.11.23	<a href="#"><u>Senior Phase Attainment</u></a>	Officers to provide a briefing on the Insight Tool and to provide greater narrative on statistics in graphs contained within the report.	Executive Director of Children, Education and Justice Services	March 2024		<u>January 2024</u> Briefing being prepared
38	7.11.23	<a href="#"><u>Inclusion Review</u></a>	To provide an update to members after the end of the Consultation with Education Welfare Officers.	Executive Director of Children, Education and Justice Services	January 2024		<u>January 2024</u> Report on January Committee agenda

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
39	7.11.23	<a href="#"><u>Response to motion by Councillor Mowat – School Admissions and Placing Appeals</u></a>	<ol style="list-style-type: none"> <li>1) The convenor to write to the head of Committee Services and request dedicated resource during the peak period for school placing appeals.</li> <li>2) A Short Life Working Group to be established with a remit for school placing appeals.</li> </ol>	<p>Executive Director of Children, Education and Justice Services</p> <p>Convener / Committee Services</p>	January 2024		<p><u>January 2024</u></p> <p>Report on January Committee agenda</p>
40	7.11.23	<a href="#"><u>After School Care Provider – Additional Support Needs Support</u></a>	<ol style="list-style-type: none"> <li>1) To provide a response to members regarding assurances made to parents, carers and families around continuity of support and alternative arrangements</li> </ol>	Executive Director of Children, Education and Justice Services	April 2024		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>2) To provide an update report when available which includes an equalities impact assessment</p> <p>3) Produce clear guidance for parents, carers and families to help families navigate the service including if an how it may impact on their 1140 hours ELC allocation.</p> <p>4) A business bulletin update twice a year, if relevant following council budget setting for 2024/25 about how many young people are being supported, how staff and council officers are supported and raising any concerns.</p>				



No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
41		<a href="#"><u>Response to motion by Councillor McKenzie – Early Years</u></a>	<p>1) An integrated impact assessment to be included in a future report regarding Early Years – specifically around allocating discretionary places with details of how future impacts will be assessed and reported.</p> <p>2) A briefing note to be sent to all councillors by the 30<sup>th</sup> of November – outlining the process of transition to a fully needs-based allocation methodology for Early Years including details of when this funding change was communicated with the council and why it</p>	Executive Director of Children, Education and Justice Services	November 2023		<p><u>January 2024</u></p> <p>41.1 - The IIA will be completed by the end of January and shared with elected members.</p> <p>41.3 – These meetings already take place.</p> <p>41.4 - The Edinburgh Children’s Partnership minutes are available to all through the following link <a href="#"><u>Home – Edinburgh Partnership</u></a></p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>has appeared as an in-year pressure instead of being included in the Revenue Budget Framework 2023/24.</p> <p>3) To fully engage with PVI settings – officers to meet with them on a regular basis in order to plan together for the provision of early learning and childcare.</p> <p>4) To share the Children’s partnership minutes with committee members. –</p>				
42		<a href="#"><u>Motion by Councillor McKenzie – Tynecastle Community Wing</u></a>	1) To prepare a report for committee in January to enable a decision about if the wing can be brought	Executive Director of Children, Education	January 2023		<u>January 2024</u> Update in the Business Bulletin

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>back into community use.</p> <p>2) To outline in the report the factors that lead to the decision, the current barriers to immediate re-instatement of external lets and a clear action plan to resume lets safely.</p>	and Justice Services			